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Total No. of Questions : 07]

[Total No. of Pages : 01

BBA (Sem. – 2<sup>nd</sup>)

## INTRODUCTION TO COMPUTERS - II

SUBJECT CODE : BB - 206Paper ID : [C0212]

Time : 03 Hours

Maximum Marks : 60

**Instruction to Candidates:**

- 1) Section - A is **Compulsory**.
- 2) Attempt any **Four** questions from Section - B.

**Section - A****Q1)****(10 × 2 = 20)**

- a) What is the purpose of 'Sqrt' and 'Count' functions in MS-Excel?
- b) What do you mean by ISDN?
- c) What is use of internet explorer?
- d) Define HTTP. What is its role in internet?
- e) What do you mean by header and footer?
- f) What are netiquettes?
- g) What is meant by range in excel worksheet?
- h) Define SMTP.
- i) How workbook and worksheet differs from each other?
- j) What are the uses of search engines? Name few.

**Section - B****(4 × 10 = 40)**

- Q2)** What is meant by internet addressing? Explain the various parts of an internet address by taking an example.
- Q3)** What is the use of chart in MS-Excel? Explain step-by-step procedure for creating a chart in MS - Excel with suitable example.
- Q4)** What is search engine? Explain the working of search engine. How it is different from web directory?
- Q5)** How appointments can be managed by using M S-Outlook? Explain in detail.
- Q6)** What is E - mail System? Discuss its usefulness and disadvantages.
- Q7)** The TCP is the most common protocol used to provide transport layer service in the internet. What are the characteristics of the service supplied to an application process by TCP?

