

(Please write your Exam Roll No.)

Exam Roll No.

END TERM EXAMINATION

SECOND SEMESTER [B.TECH] MAY-JUNE 2016

Paper Code: ETHS-112

Subject: Communication Skills
(Batch 2013 Onwards)

Time: 3 Hours

Maximum Marks: 75

Note: Attempt all the questions as directed. Internal choice is indicated.

- Q1 (a) Correct the following sentences (any 10):- (10)
- Hamid assisted one to get at the point.
 - His conduct admits no excuse.
 - I have already read a few books that are on the shelf.
 - You, my son, is a good boy.
 - Madhu was leading a happy and leisurely life after her retirement from her service.
 - This is the best which we can do.
 - Our only guide in the forest were the streams of water.
 - I congratulated my friend for his success.
 - He neither offended him nor his brother.
 - Sunny told his father that he will be late.
 - Let us discuss about the topic.
 - They have returned back from Switzerland.

- (b) Describe the theme of "What I Believe" / "Work Brings Solace". (7)
- (c) Give a technical description of any one of the following:- (8)
- A pen drive, a solar panel, natural geyser,

- Q2 (a) Fill in the blank with suitable prepositions (any 5):- (2.5)
- The crowd pressed the wall.
 - He was wandering the forest.
 - He inquired the matter.
 - We should not quarrel pretty affairs.
 - I am angry your going without leave.
 - He lives Mumbai.

- (b) Fill in the blanks with the correct tenses of the words given in brackets:- (4)
- If he hadn't (be) ill, he (attend, meeting)
 - They (can, win) the competition if (work, hard)
 - What (he, do) when you reached there.
 - He (write) a letter to his grandfather yesterday.

- (c) Change the following sentences as directed:- (6)
- You said to me, "I have been very ill." (Indirect narration)
 - She said to him, "Shall I bring tea for you?" (Indirect narration)
 - I said to him, "Never make a promise you can't keep." (Indirect narration)
 - You call him. (passive voice)
 - He has read a number of books. (passive voice)
 - One should keep one's promise. (passive voice)

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P.T.O.

Q3 (a) Make sentences with the following phrasal verbs, idioms to clarify their meaning (**any 4**):-
back up, tell upon, pull together, gift of the grab, account for, sit on the fence, cut down. (4)

(b) Give the antonyms of the following word using appropriate prefixes:-
Centralize, loyal, violence, accurate. (2)

(c) Give the synonyms of the following words:-
Amiable, scanty, timid, crafty (2)

(d) Use the following words in sentences (**any five**):-
Affect, effect, complacent; vein, vain; temper, tamper (2.5)

(e) Give one word substitution for the following:-
(i) A lover of books,
(ii) Study of environment,
(iii) A person working only for money,
(iv) That has no equal (2)

Q4 (a) Read the following passage and answer the questions that follow:-
Man has always dreamed of, but never actually lived in, a Garden of Eden. It is of essence of the human condition that man lives not in a complaint but in a resistant environment, an environment which he must constantly make an effort to control, if he cannot wholly master it. Man's physical and social situations are ever setting tasks for him in which he must somehow efficiently adapt means to ends. For if it is inherent in man's situation to have to expand 'efforts' to cope with the environment, it is also in his nature to have a limited amount of energy for this general effort. Man everywhere and at all times, therefore, has had to make at least some this effort efficiently and economically.

(Bernard Barber)

- (i) In what sort of atmosphere does a man live? (2)
- (ii) What is **inherent** in man? (2)
- (iii) Write a **précis** of the passage. (3.5)

(b) Describe the significance of visuals in technical writing with an example. (5)

OR

Describe characteristics of a good piece of technical writing. (5)

Q5 (a) Answer the following in about 250-300 words:- (7.5)
Describe the guidelines given by L.A. Hill for writing in a systematic way.

OR

Describe the experience of flow as explained by A.P.J. Kalam.

(b) Write a para on 'informal communication' in an organization. (5)

OR

Write a General Notice informing the employees the change in reporting timing of the office. (5)

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