

B. E. 2nd Semester Examination,

May-2012

COMMUNICATION SKILLS IN ENGLISH

Paper-HUM-102-E

Time allowed : 3 hours]

[Maximum marks : 100

Before answering the questions, candidates should ensure that they have been supplied the correct and complete question paper. No complaint in this regard, will be entertained after examination.

Note : All questions are compulsory.

Unit-I

1. Read the sentences given and trace the errors, if any, and then supply the correct alternatives/answers. 20
 - (i) If it will rain, I shall not attend the meeting.
 - (ii) The Indian team defeated the English by innings.
 - (iii) Never I have listened to such beautiful music as the piece we heard on the radio last night.
 - (iv) If John had told me last Thursday I will have given him the money but now it is too late.

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[P.T.O.]

- (v) None of the rooms are available for occupation at present.
 - (vi) Neither the speaker nor his secretary were informed of the cancellation
 - (vii) I have pleasure to certify that Lalit Kumar worked meritoriously for the last three years in our organisation
 - (viii) I have already read a few books that are on the bookshelf.
 - (ix) The team are divided in this opinion about playing on Sunday.
 - (x) Ram, I and you have finished our studies.
 - (xi) A little milk that is in the pot may be used for the patient.
 - (xii) He not only comes for swimming but also for coaching the learners.
 - (xiii) I can reproduce this lesson word by word.
2. (a) Explain the meaning of any *four* of the following *idioms/phrases* by using them in sentences : 4
- (i) stand by
 - (ii) the fag end

- (iii) a laughing stock
 - (iv) bad blood
 - (v) a clean slate
 - (vi) put up with.
- (b) Distinguish between the following pairs of words by using them in sentences. (Do any *four*) : 4
- (i) envious – enviable
 - (ii) refuge – refuse
 - (iii) advice – advise
 - (iv) allusion – illusion
 - (v) dual – duel
 - (vi) hoard – horde.
- (c) Substitute any *four* of the following with one word : 4
- (i) animals which live in flocks
 - (ii) one who breaks universal ideas of art
 - (iii) an officer for whom salary is not paid
 - (iv) the life-history of a man written by him
 - (v) the state of being unmarried
 - (vi) one who does not care for art and literature.

- (d) Use the following prefixes with words and then use those words in sentences of your own

(Do any *four*)

(i) fore-

(ii) ex-

(iii) counter-

(iv) bi-

(v) anti-

(vi) co-

- (e) Use any *four* of the following foreign words/phrases in the sentences after giving their meaning : 4

(i) ex gratia

(ii) verbatim

(iii) modus operandi

(iv) bona fide

(v) ab initio

(vi) ipso facto.

3. Do as directed :

(a) Mark stress on the right syllable of any *ten* words : 10

- (i) between
- (ii) appetite
- (iii) civilian
- (iv) competitive
- (v) individual
- (vi) biography
- (vii) logician
- (viii) capture
- (ix) deficient
- (x) philosophy
- (xi) economy
- (xii) create
- (xiii) idealize
- (xiv) condition.

- (b) Prepare a speech (in written form) on the topic "What can be done to make Woman Safe?" You are to deliver it before an august gathering on a National Seminar. (In not more than 200 words) 10

or

Prepare a debate (in written form) on the topic presenting your valued argument : (in not more than 200 words)

Can our present Indian politics be corruption-free or clean ?

4. (a) Narrate your filtered experience of presenting the Seminar as a B E 1st year student this session in your college. (in not more than 100 words) 6

or

Suppose your company has manufactured a bucket sized wheat-grinding machine. Draft circular which can be sent to the students staying/

studying in an Engineering college of the same town, recommending the same. (in not more than 50 words)

- (b) Develop any *one* of the following key expressions displaying your vibrant imagination : (in not more than 100 words) :

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- (i) Appearances are Deceptive.
 - (ii) Live and Let others Live.
 - (iii) Knowledge is an Economy.
- (c) Analyse the need of any *one* of the following slogans/theme building slogans :

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- (a) Jai Jawan ! Jai Kisan ! Jai Vigyan !
- (b) Conserve Energy
- (c) Water, The Life Line
- (d) Believe in the Best.

5. (a) Prepare a report on the reasons for the sales of the company. Also give your valued recommendations. (in not more than 150 words) :

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or

You are Vinod/Veena from Faridabad. Write a letter to a book-seller placing an order of at least eight/ten books in your syllabus.

- (b) Give the format of an e-mail. What are the requisites of a good e-mail ? 10

or

Write the format of an "investigative report".

Discuss its elements briefly.